

**GOVERNMENT OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDENT
ARUNA ASAF ALI GOVT HOSPITAL
5, RAJPUR ROAD DELHI-54**

F. No. 1(126)/MSO/2010/AAAGH/

Dated:

**CIRCULAR
CLEANLINES DRIVE: - 19/01/2013 to 02/02/2013**

1. In order to achieve highest degree of cleanliness in our hospital, a cleanliness drive is being launched from 19/01/2013 to 02/02/2013.
2. You should optimally utilize the services of our sanitation deptt. /Nursing Orderlies/PWD & Horticulture deptt. during the drive.
3. Must ensure that your work area is clean.
4. You may display Handmade/Computer generated posters related to Hygiene/Cleanliness/Do's in your work area.
5. Kindly send the attendance and work satisfactory report of sanitation staff/N.O. regularly in the performa provided to you.
6. The names of the supervisors along with their Telephone Number should be available with you at all times & displayed prominently in the work area.
7. All are requested to use/visit/make surprise checks of "UTILITY AREAS" under you at least once a day to see the status yourself.
8. Surprise checks will be done by higher authority at regular interval.
9. A little effort on our part will make a big difference.
10. **LET'S WORK TOGETHER & BUILD A BETTER ENVIRONMENT AROUND US.**

**(Dr. ASHOK JAISWAL)
MEDICAL SUPERINTENDENT**

F. No. 1(126)/MSO/2010/AAAGH/

Dated:

Copy to:-

1. PS to MS
2. Head of the Office
3. All HOD's/Branch I/C
4. Nodal Officer Sanitation
5. ANS/DNS
6. A.O. (Admn.)
7. Account Branch
8. I/C Mortuary
9. I/C Poor House
10. Sanitation Supervisor
10. Guard File
11. Notice Board

**(Dr. ASHOK JAISWAL)
MEDICAL SUPERINTENDENT**

DON'T BE SILENT ABOUT

Insanitary conditions

CALL:

Supervisor : **Jai Kishan**

Phone No : **9990182505**

ANS/Link Officer : **Parveen Begum**

Phone No : **9560593079**

Link Officer/NS : **N. Bhola**

Phone No : **9560593072**

Nodal Officer : **Dr. Sarita Kumari**

Phone No : **9560593054**

WE CARE FOR YOU

YOUR CALL CAN MAKE A DIFFERENCE
IF YOU COME ACROSS

**** Unhygienic/Insanitary Conditions***

CALL:

Supervisor : **Jai Kishan**

Phone No : **9990182505**

ANS/Link Officer : **Parveen Begum**

Phone No : **9560593079**

Link Officer N/S : **N. Bhola**

Phone No : **9560593072**

Nodal Officer : **Dr. Sarita Kumari**

Phone No : **9560593054**

**** For immediate Action***

**** YES WE ARE LISTENING***