

GOVERNMENT OF NCT OF DELHI
ARUNA ASAF ALI GOVT.HOSPITAL
5, RAJPUR ROAD, DELHI-110054.

No.F.8(107)/2016/PA to MS/AAAGH/Pt.file-V/ 176-178

Dated:- 28/07/2025

OFFICE ORDER

In Supersession of all previous orders & to streamline the hospital work, the following committees have been revised as follows with immediate effect:-

Sl.No	Name of the committee	Members	Link Officer
1.	Demand Assessment & Purchase Committee	Chairperson- Dr.Shakuntla Rani, CMO(SAG) Members:- 1. Dr.Sangita Kumari, CMO(NFSG) 2. Dr.Kamini Singhal, CMO(NFSG) 3. Dr.Dhanashree Meshram, Spl(ENT) 4. Dr. Girish Prabhat, CMO(NFSG) 5.. Ms.Monika Khurana, AAO 6. Co-opted member from concerned Deptt.	Dr.Sarita Kumari, DMS Dr.Mamta Varma, CMO(NFSG) Sh.Vishal Sharma, Sr.A.O
2.	Tender Making Committee	Chairperson - Dr.Sanjivini Gupta, Spl(Anes) Members:- 1. Dr.Nazhat Perveen, CMO(NFSG) 2. Dr.Solomi Vio, CMO(NFSG) 3. Dr. Girish Chandra, CMO(NFSG) 4. Sh. Vishal Sharma, Sr.Account Officer 5. Co-opted member from concerned deptt.	Dr.Shakuntla Rani, CMO(SAG) Dr.Mamta Varma, CMO(NFSG) Dr.Dhanashree, Spl(ENT) Ms.Monika Khurana, AAO
3.	Tender Opening & Evaluation Committee	Chairperson -Dr. Sanjay Kr.Yadav, HOD(Ortho) Members:- 1. Dr.Shakuntla, CMO(SAG) 2. Dr.Yogendra Kumar, Spl(Anes) 3. Dr.Nazhat Perveen CMO(NFSG) 4. Dr.Anubha Parekh, CMO(NFSG) 5. Sh.Vishal Sharma, Sr.Account Officer 6. Co-opted member from concerned Deptt.	1. 1st Link Officer to Chairperson- Dr.Sarita Kumari, DMS 2. 2nd Link Officer to Chairperson- A.O/HOO 3. Link Officer of Sr.Account Officer- AAO
4.	Repair & Maintenance Committee	Chairperson-Dr.Sarita Kumari, DMS Members:- 1. Dr.Mamta Varma, CMO(NFSG) 2. Dr.Solomi Vio, CMO(NFSG) 3. Ms.Monika Khurana, AAO 5. Ms.Meenakshi, Nsg.Officer 6. Co-opted member from concerned Deptt.	Dr.Shakuntla Rani, CMO(SAG) Sh.Vishal Sharma, Sr. A.O Sh.Bobby Paskal, Nursing Officer
5.	PWD Committee	Chairman- Dr.Sarita Kumari, DMS Member:- 1. Dr.Shakuntla Rani, Incharge(PWD) 2. Dr.Ritu Chopra, HODI(Paeds) 3. Dr.Sanjay Yadav, HOD(Ortho) 4. Dr.Yogendra Kumar, HOD(Anes) 5. Dr.Nazhat Perveen, Incharge(MRD) 6. Dr.Ritesh Ranjan, HODI(Surgery) 7. Ms. Monika Khurana, AAO/DDO	 Sh.Vishal Sharma, Sr.A.O
6..	Store item verification Committee for General & Surgical Store	1. Dr. Ritesh Ranjan, Spl(surgery) 2. Dr.Fathima, NTS(Pathology) 3. Dr.Solomi Vio, CMO(NFSG) 4. Dr.Ruby Kumari, I/C(Casualty) 5. Dr.Girish Chandra, CMO(NFSG) 6. Sister Meenakshi, Sr.Nursing Officer 7. User Deptt.as co-opted member Note-Any 03 members may do it.	Dr.Deepshikha, Spl(O&G) Dr.Dhanashree Meshram, Spl(ENT) Dr.Kamini Singhal, CMO(NFSG) Dr.Pranav Mishra, MO Dr.Ram Kumar, NTS(Surgery)

7.	Store item verification Committee For Medicine Store	1. Dr.V.S.Rawat, Spl(Medicine) 2. Dr.Dhanashree Meshram,Spl(ENT) 3. Dr.Solomi Vio CMO(NFSG) 4. Dr.Ram Kumar, NTS(Surgery) 5.Ms.Minakshi, Sr.Nursing Officer 6. User Deptt.as co-opted member	Dr.Javed Salam, Spl(Medicine) Dr. Sanjivini Gupta , Spl(Anes) Dr.Kamini Singhal, CMO(NFSG)
8.	Condemnation Committee	Chairperson- Dr.Shakuntla Rani, CMO (SAG) Members:- 1. Dr.Mamta Varma, CMO(NFSG) 2 Dr. Solomi Vio CMO(NFSG) 3. Dr.Krushit Patel, SMO 4. Ms.Monika Khurana , AAO 5. Sh.Hari Om, S.O 6. Ms.Meenakshi, Sr.Nsg.Officer 7. Co-opted member from concerned Deptt.	Dr.Sarita kumari, DMS 1. Dr.Ritesh Ranjan, Spl.(Surg) 2. Dr.Girish Chandra, CMO(NFSG) 3. Sh.Vishal Sharma. Sr.A.O
9.	Auction Committee	Chairperson- Dr.Sarita Kumari, DMS Member:- 1. Dr. Anubha parekh, Incharge(outsource) 2 Dr.Nazhat Parveen, incharge(MRD) 3. Dr.Solomi Vio, CMO(NFSG) 4. Ms.Monika Khurana, AAO 5. Sh.Hari Om, S.O(Admn.) 6. Co-opted members from concerned Deptt.	Dr.Shakuntla Rani, CMO (SAG) 1. Ruby Kumari, CMO(NFSG) 2. Dr.Kamini Singhal, CMO(NFSG) 3. Dr.Pranav Mishra, MO
10.	Internal Complaint Committee/ Committee for Prevention of Sexual Harassment of women at workplace	Chairperson- Dr.Sarita Kumara, DMS Members:- 1. Dr.Yogendra Kumar, Spl(Anes) 2. Dr.Chetna Arvind Sethi, Spl(O & G) 3. Dr.Anubha Parekh, I/C(Outsource) 4. Dr.Ruby Kumari, Incharge(Casualty) 5. Ms.Minakshi, Sr.Nursing Officer 6. Sh.Hari Om, S.O(Admn.)	
11.	HICC	Chairperson- DMS Nodal Officer- Dr.Sanjivini Gupta, Spl(Anes) Members:- 1. Nodal Officer(HICC) 2.Dr.Fathima, NTS(Path)& I/C BMW 3. HOD(Anes) 4. I/C House Keeping/Sanitation/Kitchen 5. DNS 6. Infection Control Nurse 7. Nursing I/C(BMW) 8. Mr.Ravi(Nursing Orderly) 9. Housekeeping Supervisor 10. Co-opted member of concerned Deptt.	
12.	Oxygen Audit Committee	Chairperson -Dr.Yogender Kumar,Spl(Anes) Member:- 1. Dr.Sanjivini Gupta, Spl(Anes) 2. Dr.V.S.Rawat, Spl(Medicine) 3. Dr.Ritu Chopra, Spl(Paeds) 4. Dr.Krushit Patel, SMO 5. Dr.Ram Kumar, NTS(Surgery) 6.Ms.Monika Khurana, DDO/AAO	Dr.Pranav Mishra, MO Sh.Vishal Sharma, Sr.A.O
13..	Prescription Audit Committee	Chairperson-Dr.yogendra Kumar, Spl(Anes) Member:- 1. Dr.Ritu Chopra, Spl(Paeds) 2 Dr.Ritesh Ranjan, Spl(Surgery) 3. Dr Ruby Kumari, Incharge(Casualty) 4 Dr.Krushit Patel,SMO	Dr..Sanjay Yadav, Spl(Ortho) Dr. Sanjivini Gupta . Spl(Anes) Dr.Ram Kumar, NTS(Surgery)

14.	Drug Therapeutic Committee	Chairperson -Dr.Sarita Kumari, DMS Members:- 1. Dr.Ritu Chopra, Spl(Paeds) 2. Dr.Solomi Vio, CMO(NFSG) 3. Dr.Girish Chander, I/C(Medicine Store) 4. Dr.Krushit Patel, SMO	Dr.Shaunktla Rani, CMO(SAG) Dr.Ram Kumar, NTS(Surgery) Dr.Pranav Mishra, MO
15.	Student Training Committee	Chairperson- Dr.Sarita kumari, DMS Nodal Officer- Dr.Mamta Varma, CMO(NFSG) Members:- 1. Dr.Yogendra Kr., Spl(Anes) 2. Dr.Fathima, NT S(Path) 3. Sh.Hari Om, S.O(Admn)	
16.	Maternal, Child and any unexplained Death Review Committee	Chairperson- Dr.yogendra Kumar, Specialist (Anes) Members:- 1. Dr.Ritu Chopra, Incharge(Paeds) 2. Dr.Chetna, Specialist(O&G) 3. Dr. Sanjivini Gupta, Specialist(Anes) 4. Dr.Ruby Kumari, Incharge(A&E)	Dr.Javed Salam, Spl(Medicine) Dr.Pranav Mishra, MO Dr.Vaibhav Chowdhary, SMO
17.	MACP Committee	Chairperson- Medical Superintendent Members:- 1. Head of Office 2. Sr.Account Officer	
18.	Committee regarding checking of Dossier of fresh recruitee in accordance with their Recruitment rules	Chairperson- DMS Member:- 1. Head of office 2. DNS 3. S.O(Admn) 4. D.D.O	Sr.Account Officer
19.	Grievance Redressal Committee	Chairperson- Dr.Sarita Kumari, DMS Members:- 1. Dr.Mamta Varma, CMO(NFSG) 2. Dr.Anubha Parekh, CMO(NFSG) 3. Dr.Ruby Kumari, CMO(NFSG) 4. Ms.Monika Khurana, AAO 5. Sh.Hari Om, Section Officer	Sh.Vishal Sharma, Sr.A.O
20.	Patient Safety Committee for Risk Management & Risk Reduction activities	Chairperson- Dr.Shakuntla Rani, CMO(SAG) Members:- 1. Dr.Girish Chandra Prabhat, CMO(NFSG) 2. Dr.Surender Kumar, CMO(NFSG) 3. Ms.Meenakshi, Sr.Nursing Officer 4. Sh.Bobby Paskal, Nursing Officer 5. Ms.Jincy, Nursing Officer	
21.	Multi-disciplinary Committee	Chairman- Dr.Yogendra Kumar, Spl(Anes) Members:- 1. Dr.V.S.Rawat, Spl(Medicine) 2. Dr.Ritu Chopra, Spl(Paeds) 3. Dr.Deepshikha, Spl(O&G) 4. Dr.Sanjay Yadav, Spl(Ortho) 5. Dr.Fatima, NTS(Lab Services) 6. Dr.Dhanashree Meshram, Spl(ENT) 7. Dr.Ritesh Ranjan, Spl(Surgery) 8. Dr.Kamini Singhal, Incharge (Eye Deptt.)	
22.	CPR Committee	Chairman- Dr.Javed Salam, Spl(Medicine) Members:- 1. Dr.Ritu Chopra, Spl(Paeds) 2. Dr.Sanjivini Gupta, Spl(Anes) 3. Dr.Ruby Kumari, CMO(NFSG)	Dr.Vaibhav Chaudhary, SMO

23.	Medical Audit of case sheets	Chairperson- Dr.Ritu Chopra, HOD(Paeds) Members:- 1. Dr.VS.Rawat, HOD(Medicine) 2. Dr.Yogendra Kumar, HOD(Anes) 3. Dr.Deepshikha, HOD(Gyane) 4.Dr.Sanjay Yadav, HOD(Ortho) 5.Dr.Ritesh Ranjan, HOD(Surgery) 6. Dr.Dhanashree Meshram, HOD(ENT) 7.Dr.Nazhat Perveen, Incharge(NQAS/MRD) 8. Dr.Ruby Kumari, Incharge(Casualty) 9. Dr.Kamini, CMO(NFSG) 10. DNS 11. Nursing officer OPD Incharge 12. S.O(MRD)	
24.	Clinical Audit Committee	Chairperson- Dr.Ritu Chopra, HOD(Paeds) Members:- 1. Dr.VS.Rawat, HOD(Medicine) 2. Dr.Deepshikha, HOD(O&G) 3. Dr.Sanjay Yadav, HOD(Ortho) 4. Dr.Yogendra Kumar, HOD(Anes) 5.Dr.Dhanashree Meshram, HOD(ENT) 6. Dr.Nazhat Perveen, Incharge(NQAS) 7.Dr.Ritesh Ranjan, HOD(Surgery) 8. Dr.Ruby Kumari, Incharge(Casualty) 9. Dr.Kamini Singhal, HOD(Eye) 10. DNS 11. Nursing officer OPD Incharge	
25.	Internal audit committee For reviewing authorization letters issued for DAK services/EWS	Member:- 1. Dr.Shakuntla Rani, CMO(SAG) 2. Dr.Mamta Varma, Nodal Officer (DAK/EWS) 3. Dr.Nazhat Parveen, CMO(NFSG)	
26.	Plan Budget Expenditure Committee	Chairperson-Medical Superintendent Members:- 1.DMS 2.Head of Office 3.Purchase officer 4.Sr.Account Officer 5.AAO/DDO	
27.	Central Registration of ambulance Services (CRA) Committee	Member:- 1. Dr. Sanjay Yadav, Spl(Ortho) 2. Dr. Yogendra Kumar, Spl(Anes) 3. Dr.Ritesh Ranjan, Spl(Surgery)	Dr.Ruby Kumari, Incharge(Casualty) Dr.Krushit Patel, SMO
28.	Rabies and Insulin Injection Disposal Committee	Chairperson -Dr.V.S.Rawat, Spl(Medicine) Member:- 1. Dr.Ruby Kumari, Incharge(Casualty) 2. Dr.Kamini Singhal, Incharge(Eye) 3. Dr.Pranav Mishra, MO	Dr.Vaibhav Chaudhary, SMO
29.	Special Drug Slip Verification Committee	Chairperson:- Dr.V.S.Rawat, Spl(Medicine) Members:- 1. Dr.Kamini Singhal, CMO(NFSG) 2. Dr.Ruby Kumari, CMO(NFSG) 3. Dr.Shashi Kant, SMO	Dr.Vaibhav Chaudhary, SMO
30.	AEFI Committee Effect Following Immunization)	Nodal Officer- Dr.V.S.Rawat , HOD(Medicine) Members:- 1. S.R (Anes) on duty 2. S.R(Medicine)on duty 3. CMO on duty	Dr.Ritu Chopra, HOD(Paeds)

31.	Bio Medical Monitoring Committee	Chairperson-1.Dr.Sarita Kumari, DMS Members:- 1 Dr. Sanjivini Gupta , Incharge(HICC) 2 Dr.V.S.Rawat, HOD(Medicine) 3. Dr.Ritesh Ranjan, HODI(Surgery) 4. Dr.Sanjay Yadav, HODI(Ortho) 5. Dr.Deep Shikha, HOD(Gyane) 6. Dr. Anubha Parekh, I/C(Outsource) 7. Dr.Yogender Kumar, I/C(Anesthesia) 8. Dr.Nazhat Perveen, Nodal Officer(KK/NQAS) 9. Dr.Ritu Chopra, HOD(Paeds) 10. Dr.Ruby, I/C(Casualty) 11. Dr.Fatima, NTS(Pathology) 12.Ms.Meenakshi, Sr.Nursing Officer 13. Ms. Seema Mishra, Sister Incharge(BMW) 14. EE/AE/JE, PWD(Electrical), AAAGH 15. EE/AE/JE, PWD(Civil)AAAGH	
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Sl.No.26 has been constituted to define the policy and protocols for carrying out clinical audit and to improve the patient care. The committee is directed to do the clinical audit and to detect possible errors in diagnosis and treatment. The Committees mentioned at Sl.No.26 & 27 will hold the monthly meeting & will submit the report in the M.S.office regularly.

All other duties/charge already assigned and not mentioned in the above orders will remain same and the officers will continue to look after the job as before till further orders.

No.F.8 (107)/2016/PA to MS/AAAGH/Pt.file-III/ 176-178

Copy to:-

1. HOO/DMS.
2. All HODs/Incharges, AAAGH
3. Account Officer/S.O/DNS

(DR.M.N.SINGH)
 MEDICAL SUPERINTENDENT
 Dated:- 28/07/2025

(DR.M.N.SINGH)
 MEDICAL SUPERINTENDENT
 Dr. M.N. SINGH
 Medical Superintendent
 Aruna Asaf Ali Govt. Hospital
 5, Raj Pur Road, Delhi-110054