

**GOVT OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDENT
ARUNA ASAF ALI GOVT HOSPITAL
5, RAJPUR ROAD, DELHI-110054**

F. No.A20011/1/2015/AAAGH/PlasticIDcard/7224-33

Dated: 4-12-15

**LIMITED TENDER ENQUIRY
FOR MAKING PLASTIC IDENTITY CARD IN AAAGH**

Cost of Tender Document :	NIL
EMD in form of FDR :	Rs. 1,500/-
Start date of issue of Tender:	05.12.2015
Last date for submission of Tender :	14.12.2015 Upto 1.00P.M.
Tender opening date & Time :	14.12.2015 from 2.30P.M.
Tender opening Venue :	Room No.101, Medical Superintendent, AAAGH, 5-Rajpur Road, Delhi-54

**Sealed quotations are invited for MAKING PLASTIC IDENTITY
CARD IN AAAGH**

The tender forms with detailed Terms and Conditions shall be available on Delhi Govt. website at https://delhi.gov.in/wps/wcm/connect/doi_aruna/aruna_hospital/home/tenders . The same can be downloaded from the website free of cost. Firms may contact the office of Purchase Officer, Room No. 216, AAAGH for additional information/any clarification. In case, any holiday is declared by the Government on the day of opening of the Tender/Bids, the same will be opened on the next working day at the same time. Corrigendum if any in r/o this tender shall only be uploaded at the above website and will not be advertised in the news paper, the bidders are therefore advised to keep themselves updated for any corrigendum.

The tender form, completed in all aspects duly signed by Tenderer/ Authorized person with stamp of the firm on each page should be put in tender box placed in the Room No. 102, AAAGH, 5-Rajpur Road, Delhi-54 before 14.12.2015 up-to 1.00 P.M. Late tenders will not be accepted. Tender will be opened on 14-12-2015 at 2.30 P.M. by tender opening committee in the Room of Medical Superintendent, AAAGH, 5-Rajpur Road, Delhi-54 in the presence of tenderers or their authorized representatives who may be present on that day & time.

The M.S., AAAGH, 5-Rajpur Road, Delhi-54, reserves the right to accept or reject any or all tenders without assigning any reason thereof.



**Medical Superintendent
Aruna Asaf Ali Govt. Hospital**

Quotation against this Limited Tender Rate Enquiry should be valid upto 01 year from the date of opening tender/ date of approval of Medical Superintendent subject to the terms & conditions noted below:-

1. Rate should be quoted for the superior quality material
2. Please quote your rate in the format mentioned below:-

Sl. No.	Name/ Description of the item with specification	Accounting unit and pack size	Rates quoted in words	Rates quoted in figures	Tax if applicable and indicate % of tax	Total price including of all taxes	Delivery Period required
1.	Card (8.5cm X 5.5cm) Multicolor Printing on front and single color on back, fitted with PVC cardholder + belt with Aruna Asaf Ali Govt. Hospital engraving.	400 No.s (approx.)					

3. The successful bidder is bound to supply the above mentioned item on the rates once quoted by them and once approved by the competent authority of the hospital. Any hike in price on later stage will not be paid extra if not levied by the Govt. of NCT of Delhi.
4. If at any stage during the tenure of the tender the successful tenderer reduces the sales price lower than the quoted rates under agreement will forthwith notify such reductions of the sale price to the undersigned immediately.
5. The quantity shown is an estimated requirement and it can not be guaranteed that the same will be purchased or any quantity will be purchased.
6. No payment will be made on account of the part supply, payment will be made only after the supply is made as per the quantity ordered/ supply order.
7. The store will be required at door delivery handling / cartage charges/ any other charges which were not levied by the Govt. of NCT of Delhi will not be paid extra.
8. Rate quotations should be typed free from erasers, without using fluid/cuttings and over writing (rate should be quoted in both words & figures).
9. Successful tenderer has to submit a Performance Security in the form of Demand Draft/Bankers Cheque for Rs. 3,000/- within 02 working days. After receiving the performance security from the successful bidder, the work order will be issued.

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10. If the successful tenderer fails to supply the store within the delivery period, the order will be liable to be treated as cancelled and the Performance Security will be forfeited.
11. The successful tenderer who fails to supply the material according to the specification of the material as specified in the supply order and as per the sample approved, Performance Security will be forfeited and the firm will be debarred for participating in future tender of this hospital.
12. Samples of the PVC Card should be attached with the quotation.
13. The tenderer should give in writing with their seal and signature that the above terms & conditions are acceptable to them failing which their quotation is liable to be rejected.
14. The Medical Superintendent, AAAGH, GNCT of Delhi has the full and exclusive right to accept or reject any or all the tender at any stage without assigning any reason.



(S.K. BANSAL)
MEDICAL SUPERINTENDENT

**GOVT. OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENENT
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5-RAJPUR ROAD, DELHI-110054.**

LIMITED TENDER FORM

1	Name of the Tenderer	
2	Registered Address of the company: (Address, tel, fax, e-mail, website)	
3	PAN NUMBER of the tenderer	
3	Office Address E-mail	
4	Contact Person: Designation Mobile Phone No Telephone No Fax No e-mail VAT Registration No	

DETAILS OF EARNEST MONEY DEPOSITED

- (a) Amount : _____
- (b) Banker's Cheque/Demand Draft No.: _____
- (c) Date of issue: _____
- (d) Name of issuing authority: _____

Date:

Signature of Authorized signatory

Name:

Office Seal